



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

(A STATE GOVERNMENT UNDERTAKING)

Regd. Office: Vidyut Bhawan, Janpath, Jyoti Nagar Jaipur 302005

Tel.:+ 91-141-2740381 web site : www.rvnp.co.in

Details of vacancies and procedure to apply On-line for the post of Junior Engineer-I (Electrical/Mechanical/Civil/PLCC/C&I/Fire & Safety)

Applications were invited through advertisement published in the various News Papers on 01.10.2013 and 02.10.2013 for appointment to the post of Junior Engineer-I (Electrical/Mechanical/Civil/PLCC/C&I/Fire & Safety) in following Power Sector Companies of Rajasthan: -

1. Rajasthan Rajya Vidyut Prasaran Nigam Ltd. (RVPNL)
2. Rajasthan Rajya Vidyut Utpadan Nigam Ltd. (RVUNL)
3. Jaipur Vidyut Vitran Nigam Ltd. (JVUNL)
4. Ajmer Vidyut Vitran Nigam Ltd. (AVVNL)
5. Jodhpur Vidyut Vitran Nigam Ltd. (Jd.VVNL)

The details of vacancies and procedure to apply "**On-line**" are as under: -

1. (i) Name of Post:—Junior Engineer-I (Electrical)

Name of Company	Total Vacant Post	UR (GEN) (No. 483)					OBC/BC (No.168)				SBC (No.6)			SC (No.163)				ST (No. 134)			TSP (No.39)		PH (29)	
		Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			SC		ST
			O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee			
RVPNL	284	101	30	11	2	42	12	4	1	2	0	0	0	32	10	3	0	24	8	2	0	0	0	11
TSP	8	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0
RVUNL	180	56	16	6	2	19	5	3	0	1	0	0	0	25	6	3	1	25	8	3	1	0	0	5
TSP	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0
JVUNL	212	90	26	10	2	24	8	2	0	1	0	0	0	21	7	2	0	14	4	1	0	0	0	7
AVVNL	110	40	15	1	0	17	5	1	0	1	0	0	0	12	4	1	0	9	3	1	0	0	0	1
TSP	8	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0
Backlog	45	0	0	0	0	0	0	0	0	0	0	0	0	7	0	0	0	8	0	0	0	1	29	0
Jd.VVNL	123	45	13	5	1	18	5	2	0	1	0	0	0	13	4	2	0	10	3	1	0	0	0	5
Backlog	19	0	0	0	0	0	0	0	0	0	0	0	0	8	2	0	0	7	2	0	0	0	0	0
Total	993	342	101	33	7	120	35	12	1	6	0	0	0	118	33	11	1	97	28	8	1	1	38	29

- (ii) Name of Post:—Junior Engineer-I (Mechanical)

Name of Company	Total Vacant Post	UR (GEN) (No.83)				OBC/BC (No.28)				SBC (No. 1)			SC (No.34)				ST (No.36)			TSP (No.2)		PH (5)		
		Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female				SC	ST
			O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee			
RVUNL	180	56	17	6	2	20	5	3	0	1	0	0	0	24	6	3	1	25	7	3	1	0	0	5
TSP	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0
Total	184	58	17	6	2	20	5	3	0	1	0	0	0	24	6	3	1	25	7	3	1	0	2	5

(iii) Name of Post:—Junior Engineer-I (Civil)

Name of Company	Total Vacant Post	UR (GEN) (No.45)			OBC/BC (No.14)			SBC (No.0)			SC (No.14)			ST (No.9)			TSP (No.0)		PH (4)			
		Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			SC		ST		
			O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee				O.C.	Widow
RVPNL	31	13	4	1	0	5	1	0	0	0	0	0	4	0	0	0	3	0	0	0	0	1
RVUNL	46	17	4	2	1	6	2	0	0	0	0	0	7	1	1	0	4	1	0	0	0	3
Jd.VVNL	5	3	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0
Total	82	33	8	3	1	11	3	0	0	0	0	0	12	1	1	0	8	1	0	0	0	4

(iv) Name of Post:—Junior Engineer-I (PLCC/Control & Instrumentation)

Name of Company	Total Vacant Post	UR (GEN) (No.47)			OBC/BC (No.17)			SBC (No.0)			SC (No.13)			ST (No.9)			TSP (No.0)		PH (3)			
		Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			SC		ST		
			O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee				O.C.	Widow
RVPNL	65	25	8	2	0	10	2	1	0	0	0	0	7	3	0	0	5	2	0	0	0	2
RVUNL	21	9	2	1	0	3	0	1	0	0	0	0	2	0	1	0	1	1	0	0	0	1
Total	86	34	10	3	0	13	2	2	0	0	0	0	9	3	1	0	6	3	0	0	0	3

(v) Name of Post:—Junior Engineer-I (Fire & Safety)

Name of Company	Total Vacant Post	UR (GEN) (No.8)			OBC/BC (No.4)			SBC (No.0)			SC (No.3)			ST (No.2)			TSP (No.0)		PH (1)			
		Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			Open Competition (O.C.)	Female			SC		ST		
			O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee		O.C.	Widow	Divorcee				O.C.	Widow
RVUNL	17	5	2	1	0	3	1	0	0	0	0	0	2	1	0	0	1	1	0	0	0	1
Total	17	5	2	1	0	3	1	0	0	0	0	0	2	1	0	0	1	1	0	0	0	1

Number of vacancies indicated above may increase/decrease at the discretion of RVPNL, RVUNL & 3 Discoms depending upon requirement and availability or non availability of vacancies due to one or another reason(s). No notification/corrigendum shall be issued for any such change.

Note:— For the posts reserved for PH/Persons With Disability (PWD), disabilities are defined as under:-

- (i) O.A. - One Arm Affected.
- (ii) B.L. - Both Leg Affected.

2. Area of Operation

Name of Company	Field	Area of Operation
Raj. Rajya Vidyut Prasaran Nigam Ltd.	Transmission of Electricity	Entire Rajasthan
Raj. Rajya Vidyut Utpadan Nigam Ltd.	Generation of Electricity	Entire Rajasthan, Main Generating Plants are located at Kota, Suratgarh, Giral (Barmer), Ramgarh (Jaisalmer), Banswara, Chhabra, Jhalawar & Dholpur. Besides at Coal Mining site at Ambikapur (Chhattisgarh).
Jaipur Vidyut Vitran Nigam Ltd.	Distribution of Electricity	Jaipur, Dausa, Alwar, Bharatpur, Dholpur, Sawai Madhopur, Tonk, Karauli, Kota, Jhalawar, Baran & Bundi.
Ajmer Vidyut Vitran Nigam Ltd.	Distribution of Electricity	Ajmer, Sikar, Jhunjhunu, Bhilwara, Chittorgarh, Udaipur, Banswara, Dungepur, Pratapgarh, Rajsamand & Nagaur
Jodhpur Vidyut Vitran Nigam Ltd.	Distribution of Electricity	Jodhpur, Bikaner, Pali, Sirohi, Churu, Hanumangarh, Sriganganagar, Jaisalmer, Jalore & Barmer.

3. Educational qualification:-

Name of Post	Educational Qualification (as on date fixed for written Competitive Examination)
1. Junior Engineer-I (Electrical)	The candidate must hold a Full Time Graduation Degree in Engineering i.e. B.E./B.Tech/B.Sc.(Engineering) or AMIE in Electrical/ Electrical & Electronics/ Power Systems & High Voltage/Power Plant Engineering from a University/Institution established by Law in India or a Degree of a Foreign University or Institution declared by the competent authority equivalent to a Degree in Engineering of a University established by Law in India.
2. Junior Engineer-I (Mechanical)	The candidate must hold a Full Time Graduation Degree in Engineering i.e. B.E./B.Tech/B.Sc.(Engineering) or AMIE in Mechanical/ Production/ Industrial Engineering/ Production & Industrial/ Thermal/ Mechanical & Automation/ Power Plant Engineering from a University/Institution established by Law in India or a Degree of a Foreign University or Institution declared by the competent authority equivalent to a Degree in Engineering of a University established by Law in India.
3. Junior Engineer-I (Civil)	The candidate must hold a Full Time Graduation Degree in Engineering i.e. B.E./B.Tech/B.Sc.(Engineering) OR AMIE in Structural/Civil Construction/Civil Engineering from a University/Institution established by Law in India or a Degree of a Foreign University or Institution declared by the competent authority equivalent to a Degree in Engineering of a University established by Law in India.
4. Junior Engineer-I (PLCC/ Control & Instrumentation)	The candidate must hold a Full Time Graduation Degree in Engineering i.e. B.E./B.Tech/B.Sc.(Engineering) or AMIE in Electronics/ Electronics & Tele-Communication/ Electronics & Communication/ Electronics Instrumentation/ Instrumentation & Controls/ Electronics & Power/ Power Electronics/ Industrial Electronics from a University/Institution established by Law in India or a Degree of a Foreign University or Institution declared by the competent authority equivalent to a Degree in Engineering of a University established by Law in India.
5. Junior Engineer-I (Fire & Safety)	The candidate must hold a Full Time Graduation Degree in Engineering i.e. B.E./B.Tech/B.Sc.(Engineering) OR AMIE in Fire Fighting Engineering/ Industrial Safety. OR B.E./B.Tech.(Mechanical/Electrical/Production) with full time Diploma in Industrial Safety from a University/Institution established by Law in India or

	a Degree of a Foreign University or Institution declared by the competent authority equivalent to a Degree in Engineering of a University established by Law in India.
--	--

Note :-

- (i) The candidates appearing in the final year/semester or any back paper of B.E./B.Tech./ B.Sc. (Engineering) or AMIE may also apply provided that their result of final year/semester/or back paper is declared on or before the date fixed for written competitive examination and they acquire Graduation Degree in Engineering/AMIE.
- (ii) In case any candidate does not fulfill the requisite prescribed qualification on or before the date fixed for written competitive examination, his/her candidature shall be rejected outrightly even though he/she qualifies the written competitive examination conducted for recruitment.

4. Age:-

The candidate must have attained the age of 21 years and must have not attained the age of 35 years as on the last date of online submission of Application.

Relaxation in Age (wherever applicable):-

- A. 5 years relaxation in maximum age shall be allowed to Male candidates of SC/ST/OBC/BC/SBC and Female candidates of UR(GEN) category.
- B. 10 years relaxation in the maximum age shall be allowed to Female candidates of SC/ST/OBC/BC/SBC category.
- C. Relaxation in Maximum age to PH candidates:-
 - (i) Belonging to General Category - 10 years
 - (ii) Belonging to OBC/BC/SBC - 13 years
 - (iii) Belonging to SC/ST Category - 15 years

Note:-

- (i) The provisions of Age relaxation is non-cumulative i.e. relaxation may be claimed under any one provision, but relaxation admissible under any two clauses would not be clubbed.
- (ii) There shall be no maximum age limit for In-service candidates of the Nigam. However, the benefit of maximum age limit for In-service candidates shall be allowed in his/her respective company only.

5. Remuneration/Salary:-

For the post of Junior Engineer-I:-

Selected Candidates will be initially engaged as "Probationer Trainee" for a period of two years and during the period of Probation Training they will be paid fixed remuneration @ Rs. 11,100/- per month. After successful completion of probation training period, they will be fixed in the Running Pay Band of Rs. 9300-34800 with Grade pay of Rs. 3600/-

6. Selection Procedure:-

A written competitive examination comprising of objective type questions shall be conducted. The standard and syllabus of the examination will be of the level of Graduation Degree in Engineering (Electrical/Mechanical/Civil/PLCC/C&I/Fire & Safety). The medium of the written examination will be 'English' only. The question paper shall be of Two and half hours duration of 125 marks consisting of 100 questions of objective type (multiple choice questions) of the respective discipline with five options of answers and 25 questions of 'General Awareness' with specific reference to Rajasthan State with five options of answers. There shall be no negative marking. Minimum passing marks for male candidates of UR category shall be 35% marks. For the candidates belonging to SC/ST/OBC/BC/SBC (Non creamy-layer)/PH and for all female candidates, it will be 25% marks.

7. Preparation of Merit:—

There shall be no interview. A General Merit list of all the successful candidates, for each discipline i.e. Electrical, Mechanical, Control & Instrumentation/PLCC, Civil & Fire & Safety shall be prepared separately on the basis of marks secured by the candidates in written competitive examination. Thereafter, category-wise merit lists shall be prepared.

However, in case two or more candidates acquire same merit position, then their date of birth shall be deciding factor to determine their merit, i.e. the elder candidate shall be placed higher in the merit-list.

8. Reservation: -

1. Reservation for SC/ST/OBC/BC/SBC/PH/Female categories shall be as per rules.
2. Reservation of vacancies for women candidates is Horizontal. Reservation to widow & divorcee female candidates shall be given as per rules.
3. Reserved category candidates should belong to one of the categories notified for the Rajasthan State as SC or ST or OBC/BC/SBC of Non-creamy layer. Caste certificates issued in the prescribed format by the appropriate Competent Authority of Rajasthan State only will be considered as valid for availing the benefit of reservation, including relaxation in Application fee. Married Female candidates of SC and ST Categories should produce caste certificate issued with the name & residence of their father/mother and not with the name & residence of their husband.
4. OBC/BC/SBC category candidates of Non-creamy layer should produce certificate issued in the prescribed format by the appropriate Competent Authority of Rajasthan State only issued within the last twelve (12) months to be reckoned from the last date of online submission of Application clearly indicating that they do not belong to the "Creamy Layer". The OBC/BC/SBC category Certificate of Non-creamy layer of a married female candidate must be based on the name, residence and income/wealth of her parents and not on the basis of the name, residence & income/wealth of her husband.
5. Candidates not fulfilling the above criteria should apply as UR (GEN) category candidates and should also deposit Application fee accordingly.

9. General Conditions:-

1. For the post of Junior Engineer-I, candidates are required to give their priorities/preferences in their Application itself, with regard to company(s) as per their choice. Priorities/Preferences given by the candidates in their Applications with regard to the company(s), shall be final and irrevocable. No second opportunity shall be given, for any change in preferences, thereafter.
2. No candidate shall be eligible for appointment to the service who has more than two children on or after 01.06.2002.

Provided that the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1st June, 2002 does not increase.

Provided further that where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

Provided also that while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.
3. Married candidates are required to mention name of spouse in the Application while applying online.
4. No TA/DA will be paid to any candidate for appearing in the written competitive examination and/or for documents verification.
5. On appointment, all the selected candidates will be required to furnish a Bond and Surety in support thereof as per rules. All the terms & conditions prescribed for appointment as a Probationer Trainee shall also be applicable.

6. All candidates, except those already possessing one of the qualifications mentioned hereunder in the "computer" field, shall be required to acquire anyone of the following qualifications in Computer proficiency during two years of Probation Training period. If a candidate fails to do so, his/her Probation Training period shall be extended upto the maximum period of one year and in case he/ she fails to acquire the same in such extended period also, his/ her services shall be terminated:-

(i) "O" or Higher Level Certificate Course conducted by DOEACC under control of the Department of Electronics, Government of India.

OR

(ii) Computer Operator & Programming Assistant (COPA)/ Data Preparation and Computer Software (DPCS) certificate organized under National/State Council of Vocational Training Scheme.

OR

(iii) Diploma in Computer Science/Computer Applications from a University established by Law in India or from an institution recognized by the Government.

OR

(iv) Diploma in Computer Science & Engineering from a polytechnic institution recognized by the Government.

OR

(v) Rajasthan State Certificate Course in Information Technology (RSCIT) conducted by Vardhaman Mahaveer Open University, Kota under control of Rajasthan Knowledge Corporation Limited.

OR

(vi) CIC/CIT from IGNOU.

10. Verification of documents:-

For verification of documents, successful candidates limited to 1.25 times of the vacancies under each category for each discipline shall be called in order of merit. The candidates called for documents verification in excess of the vacancies to the extent of 25%, will be considered against the candidates found disqualified or remained absent during documents verification on the scheduled date(s) and they will not be considered against the vacancies caused due to not joining of the candidates after appointment and the vacancies so remained unfilled, will be filled-in, through the next recruitment process.

It shall be mandatory for the candidates to appear with the following original documents alongwith self-attested one photo state copy of the same on the date specified for the purpose before the Committee or officer authorized by the C.M.D., for verification of his/her original documents:-

- (i) System Generated printout of Application with candidate's scanned photograph and signature.
- (ii) System generated 'FEE PAYMENT CHALLAN' in support of depositing the prescribed 'fee'.
- (iii) Certificate/ Marks-sheet of Secondary School Exam in which Date of Birth of the candidate is indicated.
- (iv) Degrees & Certificates of all Educational and Professional/ Higher qualification, along with Marks-sheets of all years/ semesters.
- (v) Certificate of SC /ST or OBC/BC/SBC of Non-creamy layer, as the case may be, issued by the concerned Competent Authority of Rajasthan State only (if applicable).

- (vi) Certificate of TSP, if belongs to TSP Area, issued by the competent authority.
- (vii) In case of Physically Handicapped candidates, Medical Certificate (indicating type & percentage of disability) issued by the concerned Competent Authority.
- (viii) Marriage Registration Certificate issued by the concerned Competent Authority or Affidavit (if married).
- (ix) In case of a widow, death certificate of her husband.
- (x) In case of Divorcee, Decree or certificate issued by the court granting divorce.
- (xi) In case of married, an affidavit clearly indicating name and date of birth of all children, including adopted and step children or an affidavit, if having no children.
- (xii) Certificate of TSP issued by the concerned Competent Authority, if the UR/OBC/BC/SBC/SC/ST category candidate is a bonafide resident of any one of the notified TSP Areas of Rajasthan.
- (xiii) An Affidavit on non-judicial stamp paper worth Rs. 10/- duly attested by Notary Public that no criminal case is pending against you in any Court and you have not been convicted in any criminal case. If you have been convicted or any criminal case is pending against you, the detail should be mentioned in the Affidavit.
- (xiv) Employment Certificate, if you are an existing employee of RVPN/RVUNL/JVVNL/AVVNL/JDVVNL or anywhere in service. Candidates already employed with Govt. Departments/PSU/Autonomous Bodies will have to produce 'No Objection Certificate (NOC)' from the employer at the time of Joining Service, if offered appointment.
- (xv) All other documents, as per details given in the advertisement and/or call letter.

In case a candidate does not appear for verification of documents, he/she would not be eligible for appointment and his/her candidature shall be rejected. No second opportunity shall be provided for verification of documents in any case.

11. Application Fee:—Application fee payable is as under:—

<u>Category</u>	Rs.
A. UR (GEN)	500/-
B. SC/ST/OBC/BC /SBC/PH	300/-

Note:-

- (i) Benefit of reserved posts is not admissible to creamy layer category of OBC/BC/SBC candidates. Thus, such candidates will be considered in UR (GEN) Category and shall deposit fee of Rs. 500/- through 'SYSTEM GENERATED FEE PAYMENT CHALLAN'.
- (ii) Candidates of SC/ST/OBC/BC/SBC including Creamy layer or non creamy layer belonging to other states shall be treated as UR(GEN) Category candidate. These candidates may apply under the UR(GEN) category by depositing Rs. 500/- through 'SYSTEM GENERATED FEE PAYMENT CHALLAN'.
- (iii) Application fee once paid shall neither be refunded in any circumstances, nor it can be reserved for any other recruitment or selection.
- (iv) Application fee will have to be deposited in RVPN's Bank Account Number as per following details:-

Name of Post	Power Jyoti Account No.	Bank Name
JEN-I (Elect./Mech./Civil/PLCC/C&I/F&S)	61204048710	State Bank of Bikaner & Jaipur (SBBJ) in any Branch

12. Procedure of Online Application:

- (i) For submitting Online Application (i.e. registering application) through website, candidates will have to possess a valid "E-mail ID", which should be kept active for the entire duration of the recruitment process. No change in the E-mail ID shall be permissible. The various information in respect of this recruitment process will be intimated to the candidates, as and when required,

through their E-mail ID only mentioned in their application. The candidate should not share/mention E-mail ID with or of any other person in any circumstances.

Nigam will not be responsible for bouncing back of any E-mail/SMS sent to a candidate.

- (ii) All eligible candidates are required to apply online on any of the following websites upto 14.11.2013:-

Company	Website
RVPNL	www.rvpn.co.in
RVUNL	www.rvunl.com
JVVNL	www.jaipurdiscom.in
AVVNL	www.avvnl.com
Jd.VVNL	www.jdvvn.com

- (iii) **How to Apply:**

- i. **Candidates are required to apply Online through any one of the websites mentioned above. No other means/mode of application will be accepted. The candidate should give his/her preference with regard to company(s) as per his/her choice. No second opportunity shall be given, for any change in preference, thereafter. Candidates are advised to apply for only one post since written competitive examination for all the posts will be held concurrently, therefore they will be able to appear in the examination for only one post.**
- ii. **Candidates are required to have a valid personal email ID.** It should be kept active during the currency of this recruitment. The company may send call letters for written test, verification of documents etc. through the registered email ID. **Under no circumstances, he/she should share/mention email ID to/ or of any other person.**
- iii. In case, a candidate does not have a valid personal email ID, he/she should create his/ her new email ID before applying Online.
- iv. Applicants are first required to go to the web-site www.rvpn.co.in OR www.rvunl.com OR www.jaipurdiscom.in OR www.avvnl.com OR www.jdvvn.com and open the link 'Recruitment'. Thereafter, open the Recruitment Notification.
- v. Candidates have to visit the recruitment page of the website and going to the sub link titled "**Online APPLICATION FOR RECRUITMENT FOR JEN-I 2013**" **click on this sub link will open up the appropriate online Application Format.**
- vi. On submission of online Application successfully, the system will generate SBBJ Bank Challan copy with an unique registration number. The candidates need to download and print the same SBBJ Bank Challan copy and visit the nearest SBBJ Branch for making payment of application fee as already pre-printed on the SBBJ Bank Challan copy generated by the system.
- vii. Obtain the counterfoil (Applicant's Copy) of the Fee Payment Challan duly received by the Bank with **(a) Branch Name & Code Number (b) Transaction ID/Journal No (c) Date of Deposit** filled by the Branch Official.
- viii. After making the payment at any of the SBBJ Bank Branches, candidates are required to visit the online application form link again and login using the registration number mention on your Challan itself and date of birth to feed/provide the challan information (a) Branch Name & Code Number (b) Transaction ID/Journal Number & (c) Date of deposit to complete the registration. Once the Challan details are

submitted, the system will generate in registration slip with the candidate's critical application details alongwith the photographs and signature as uploaded by them. **Please make note till such time when a candidate does not provide valid Bank Challan information and successfully submits the form, his/her registration will not be considered valid.**

- ix. **The candidates should take a printout of the online Registration Slip and preserve it with them for their record and the same should NOT be sent at the Nigam's address or any other address. The Registration Slip printout will have to be submitted at the time of document verification alongwith the attested copies of certificates in support of Age, Qualification, Caste, Domicile, Non Creamy Layer, Number of children, Physical disability, Marriage registration certificate, in case of widow death certificate of her husband, in case of divorcee decree of court, as applicable.**
- xi.** **The name of the candidate or his/her father/husband etc. should be spelt correctly in the application as it appears in the certificates/marks-sheets of Secondary School Exam. Any change/alteration found may disqualify his/her candidature.**
- xii. **Candidates will have to download the call letter from website by entering registration number and password. Candidates will be intimated about the same by E-mail/SMS. Physical call letters will not be sent by post.**

Candidates having registration in Manpower Planning Department, Rajasthan or Employment Exchanges shall also be required to apply through the same procedure.

IMPORTANT DATES

Website Link Open	22.10.2013
Date of Written Competitive Examination	21.12.2013 (Saturday)
Closing date of Payment of fee at SBBJ Branches	14.11.2013

HELP LINE NO. : 9413393539 (DURING 9.30 AM TO 6.00 PM ON WORKING DAYS)

NOTE:—

All these dates are 'Tentative' and in case of any situation beyond control, these dates may be changed at any time. Information about such changes(s), if any, will be given on website. Candidates are advised to remain in touch with website for information regarding this recruitment process and changes in the schedule, if any.

13. Other Instructions:-

1. Before applying, the candidate is required to ensure at his/her own that he/she fulfills the eligibility criteria and other conditions mentioned in the advertisement as well as on the website.
2. Candidate should also ensure that particulars submitted by him/her are correct in all respect.
3. Permission at all stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria and also presuming that all information submitted by the candidate is complete & correct. Verification of documents/ checking of eligibility criteria with reference to original documents as well as other terms & conditions will be done only at the time of verification of documents.
4. The date of declaration of result/issuance of Marks-sheet of educational qualification shall be deemed to be the date of acquiring the qualification. No further correspondence will be entertained in this regard.

5. Candidature of a candidate is liable to be rejected automatically at any stage of recruitment process if any information provided by the candidate is found incomplete/incorrect/false or he/she has suppressed any information/material fact or is not found in conformity with the eligibility criteria mentioned in the advertisement. If, at any time during recruitment or even after joining service by a candidate, any of such shortcomings is noticed, his/her services are liable to be terminated without any notice.
6. Nigam reserves the right to cancel/restrict/modify/alter the recruitment process, if needed, without issuing any notice.
7. Legal jurisdiction will be Jaipur in case of any dispute.

Secretary (Admn)
RVPN

Annexure I

GUIDELINES FOR SCANNING THE PHOTOGRAPH & SIGNATURE

Before applying online a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below .

(i) PHOTOGRAPH IMAGE :

- _ Photograph must be a recent passport style colour picture.
- _ The picture should be in colour, against a light-coloured, preferably white, background.
- _ Look straight at the camera with a relaxed face
- _ If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- _ If you have to use flash, ensure there is no “red-eye”
- _ If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- _ Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- _ Dimensions 200 x 230 pixels (preferred)
- _ Size of file should be between 20KB–50 KB
- _ Ensure that the size of the scanned image is not more than 50KB. If the size of the file is more than 50 KB, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

(ii) SIGNATURE IMAGE:

- _ The applicant has to sign on white paper with Black Ink pen.
- _ The signature must be signed only by the applicant and not by any other person.
- _ The signature will be used to put on the Hall Ticket and wherever necessary.
- _ If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Hall Ticket, the applicant will be disqualified.
- _ Dimensions 140 x 60 pixels (preferred)
- _ Size of file should be between 10A – 20KB
- _ Ensure that the size of the scanned image is not more than 20KB

SCANNING THE PHOTOGRAPH & SIGNATURE:

- _ Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- _ Set Color to True Color
- _ File Size as specified above
- _ Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- _ The image file should be JPG or JPEG format. An example file name is : image01.jpg or image 01.jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.

Candidates using MS Windows/MsOffice can easily obtain photo and signature in .jpeg format not exceeding 50KB & 20KB respectively by using MS Paint or MsOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using “Save As” option in the File menu and size can be reduced below 50KB(photograph) & 20KB(signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the “Image” menu. Similar options are available in other photo editor also.

If the file size and format are not as prescribed, an error message will be displayed.

While filling in the Online Application Form the candidate should fill in all his details on Page 1. After verifying that the details he has filled in are correct and clicking on the “Submit/ Next” button a link will be provided on Page 2 of the online application form to upload his photograph and signature.

Procedure for Uploading the Photograph and Signature

- (i) There will be two separate links for uploading Photograph and Signature
- (ii) Click on the respective link “Upload Photograph/Signature”

(iii) Browse & Select the location where the Scanned Photo / Signature file has been saved.

(iv) Select the file by clicking on it

(v) Click the 'Upload' button

Your Online Application will not be registered unless you upload your photo and signature as specified.

Note :

- a. In case the face in the photograph or signature is unclear the candidate's application may be rejected.
- b. Candidates are advised to take a printout of their system generated online application forms after registering.
- c. In case the photograph or signature is unclear, the candidate may edit his application and reupload his photograph or signature.