

JAIPUR VIDYUT VITRAN NIGAM LTD.
OFFICE OF THE ADDL. SUPDT. OF POLICE (VIG.)

No. JPD/ASP(Vig.)/ATVS/F./D. 2845 Jaipur, Dt. 26/10/17

OFFICE-ORDER

During the monthly review meeting of Vigilance wing held on 17-10-2017 at Vidyut Bhawan, Jaipur, it was directed by the Hon'ble M.D. to revise the monthly target of Vigilance checking for ATVS and O&M officers, so that focus can be made on qualitative checking and their logical conclusion be done timely.

In supersession to all previous orders issued regarding norms of Vigilance checking for ATVS and O&M officers, the following monthly targets (minimum) are hereby prescribed w.e.f. 1st Nov.2017 :-

S.No.	Particulars	Vigilance wing [XENs/AENs (ATVS)]	O&M wing (AENs/JENs)
1-	No. of Checkings (VCRs drawn)	50 Nos.	10 Nos.
2-	Logical conclusion of VCRs (drawn after 01-11-2017)	50 Nos.	10 Nos.

The guidelines/instructions to be adhered by ATVS and O&M officers during the course of Vigilance checking are as follows :-

- (i) The Vigilance checking shall be carried-out strictly in the light of the provisions contained in Chairman-Discoms Standing order No. 17/11-C dt. 31-07-2017.
- (ii) They will ensure filling up of VCRs on the spot correctly and logically apprising the consumer/person about the observations of checking and hand over a copy of VCR to him, so as to avoid dispute with regard to non-delivery of VCR.
- (iii) In theft cases, disconnection shall invariably be made on spot and as far as possible meter and service line shall also be removed.
- (iv) The ATVS officers will conduct checking independently with their JEN and technical personnel. The services of AEN/JEN of concerned O&M sub-division will be utilized by the ATVS officers, wherever the need arises. O&M officers will provide all cooperation to Vigilance officers, whenever required.
- (v) In theft cases, where compounding charges and civil liability are not deposited by defaulting consumer, needful legal action should be initiated by lodging an FIR in the concerned APTPS after 7 days of checking and in case of non-consumer the FIR shall be lodged on the next day of checking.
- (vi) Every checking officer will ensure timely action required for disposal of VCR. Any delay on his part will be viewed seriously and action will be taken against the defaulting officers.


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- (vii) More emphasis shall be given to the checking of high value consumers such as SIP connections (10 HP & above) and NDS connections (10 KW & above).
- (viii) The XEN (O&V) will ensure logical conclusion of VCRs drawn by O&M officers under his Division from Nov.2017 onwards and conclusion of old VCRs drawn before 01-11-2017 shall not be counted in the new target assigned for logical conclusion of VCRs. He will ensure & certify that the realization shown in the progress report at Annexure-A & B is of the VCRs drawn from 01-11-2017 onwards. He will ensure entry of each VCR in the VCR registers maintained by concerned officers and monitor the logical conclusion of each VCR in respect to assessment, realization/lodging of FIRs. He will compile and send the monthly performance report of his division to the concerned circle S.E.(O&M) by 3rd of following month in the enclosed format at Annexure-A & B. The circle S.E. (O&M) will compile and send the monthly performance report of Vigilance checking conducted by O&M officers in his circle to the ASP (Vig.) & S.E. (Vig.) by 5th of following month in the enclosed format at Annexure-A & B in soft copy as well as hard copy.
- (ix) The circle S.E.(O&M) will ensure the monitoring of the performance of each O&M officer in his circle and report the name of defaulters to the concerned Z.C.E. for taking suitable action.
- (x) The Circle ATVS Nodal officer will ensure logical conclusion of VCRs drawn by ATVS officers in his circle from Nov.2017 onwards and conclusion of old VCRs drawn before 01-11-2017 shall not be counted in the new target assigned for logical conclusion of VCRs.
- (xi) The Circle ATVS Nodal officer will compile and send the monthly performance report of Vigilance checking carried out by ATVS officers in his circle in the enclosed formats (Annexure-A & B) by 5rd of the following month to this office & S.E. (Vig.), Jaipur in soft copy as well as hard copy.

Encl. As above


(Adarsh Choudhary)
Addl. Supdt. of Police (Vig.)
Jaipur Discom, Jaipur

Copy to the following for information and necessary action :-

- 1- The Director (Tech.), JPD, Jaipur.
- 2- The Zonal C.E. (JZ/KZ/BZ), JPD, _____
- 3- The Secretary (Admn.), JPD, Jaipur.
- 4- The Supdtg. Engineer (_____), JPD, _____
- ✓ 5- The Supdtg. Engineer (IT), JPD, Jaipur for publication on website.
- 6- The Chief Accounts Officer (_____), JPD, _____
- 7- The T.A. to Chairman-Discom, Jaipur
- 8- The T.A. to M.D., JPD, Jaipur.
- 9- The Executive/Asstt. Engineer (_____), JPD, _____


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List of VCRs drawn by the O&M/ATVS officers for the month of _____ in F.Y. _____ (after 01-11-17)

Name of officer :- _____

Name of Circle :- _____

Name of Division :- _____

Name of sub-dn. :- _____

S.No.	VCR No. & date	Name of consumer/ person	Category	A/c No.	Theft/Misuse	Consumer/Non-consumer	Assessment (in lacs)			Realization (in lacs)			Remarks		
							Comp.	Civil Liab.	Misuse charges	Total	Comp.	Civil Liab.		Misuse charges	Total
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16