

**JAIPUR VIDYUT VITRAN NIGAM LIMITED**

Regd. Office : Vidyut Bhawan, Jyoti Nagar, Jaipur-302005

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C I R C U L A R

It has been observed that the employee of Nigam approaches directly to the Members of the Board, Government & Legislature for their service related matters and transfer/deputation's desire without getting prior permission of HoDs/Controlling Officers which is a violation of conduct regulations and creates obstacle in the Nigam's works. The Employees Conduct Regulations-1976 prohibits such acts as provides here under:-

Reg.19-Direct approach to Members of the Board, Government and Legislature:-

An employee of the Nigam shall not approach Members of the Board, Government or Legislature for any personal or general question relating to service matters, nor seek interview with them except through proper channel.

Reg.22-Convassing of non-official or other influence:-

No employee shall bring or attempt to bring any political or other influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Nigam."

Therefore, it is hereby enjoined upon all the employees that they shall not bring or attempt to bring any political or other influence to bear upon any superior authority for their service related matters & transfer/deputation. Whenever in any service related matters of Nigam's employee wishes to press the claim or to seek redressal of his grievance, the proper course for him is to address to his immediate Controlling Officer or such other authorities at the appropriate level as to competent to deal with in the Nigam. However, an advance copy may be made in case of an attention is required of higher authorities in case of urgent matter.

Compliance of above provisions be ensured at all level. Disobedience of this order will be viewed seriously & leads to disciplinary action against the defaulter employee(s) under the provisions of Employees Conduct Regulations-1976.

( A.K.Bohra )  
Managing Director